



EMPLOYMENT OPPORTUNITIES

Join a team of professionals dedicated to helping at-risk youth to improve their future. Due to continuing growth, Timber Ridge School is frequently in need of caring individuals to work in our residential, educational, and administrative departments.

Operated by the Leary Educational Foundation, the school is a 12-month residential treatment center licensed and fully approved by the Virginia Department of Education to work with adolescent boys experiencing emotional difficulties and/or learning disabilities. We are located in the beautiful mountains near the Shenandoah Valley, northwest of Winchester, Virginia. We maintain a tobacco and drug-free environment. EOE

Applications are currently being accepted for the following positions:

- **Case Managers**
- **Night Counselors**
- **Special Education Teachers (middle and secondary)**
- **Student Life Counselors**
- **Substitute Childcare**

Individuals interested in a position in these areas or other areas such as administration, clinical counseling, teacher's aide, clerical, maintenance, housekeeping, and dietary may send a letter of interest and either a completed application or a resume by email to recruit@trschoo.org, fax to 540-888-4513 or 4511, or mail to the mailing address listed at the bottom of page 2. An employment application can be downloaded from our website.

JOB DESCRIPTIONS & SALARY SCALES

Case Manager:

Coordinate services designed to meet students' needs while serving as the principal contact between the school, family, and placing agencies. Participate in the development and implementation of individual behavior plans. Master's degree in counseling, psychology or social work. Primary hours are 1:00 pm – 11:00 pm with alternating weekends off.

Salary Range: \$34,387 to \$63,338

Night Counselor:

Supervise students overnight and during morning routines. Assist with record-keeping. Primary hours are 11:00 pm – 9:00 am, with alternating weekends off.

Starting Salary (with benefits): \$20,601 to \$28,365*

Salary Range (with benefits): \$19,618 to \$44,176*

*The requirement for this higher salary level is a Bachelor's degree.

Student Life Counselor:

Provide residential supervision, recreation skills, and counseling to students. High school diploma required. Bachelor's degree preferred. Therapeutic recreation degree or experience is helpful. Primary hours are 1:00 pm – 11:00 pm with alternating weekends off.

Non-degreed:	Starting Salary (with benefits):	\$25,050 to \$31,217
	Salary Range (with benefits):	\$25,050 to \$48,429
Degreed:	Starting Salary:	\$27,624 to \$34,356*
	Salary Range:	\$27,624 to \$53,091*

*The requirements for this higher salary level are a Master's degree and Virginia Department of Education certification and endorsement in counseling, physical education, social work, emotionally disabled, etc.

Substitute Childcare (no benefits)

Supervise students, assisting with daily living skills, educational and recreational activities. Primary hours are afternoons, evenings, nights, and weekends.

Salary: \$9.75 - \$13.65 per hour (scale to \$16.00/hour)

Teacher:

Plans, develops, implements, and evaluates a program of instruction to include the development of an individualized educational program, individualized instruction, selection of appropriate instructional materials, classroom management, and preparation of progress evaluations. Advises residential staff with regard to individual student learning needs and methods or techniques which may be used to meet these needs. Participates in an interdepartmental approach to the overall assessment of each student's needs, program, and progress. Primary hours are 8:30 am – 4:00 pm.

Starting Salary: \$41,591* to \$49,613**
Salary Range: \$41,591* to \$71,804**

*Requires certification or ability for certification within the Commonwealth of Virginia. Teachers without Special Education endorsement but willing to pursue endorsement are encouraged to apply.

**The highest salary requires dual endorsement.

Last Revision: 01/13/11