



## APPLICATION FOR ADMISSION INSTRUCTION SHEET

To apply to **TIMBER RIDGE SCHOOL**, please complete this Application for Admission form; submit a social history, current psychological evaluation, an academic history with any current testing that has been completed, and the most recent physical exam and immunization record. Please follow the instructions below. If you have any questions, please contact the Director of Admissions at 540-888-3456.

1. Complete the release forms for ACADEMIC, PSYCHOLOGICAL, and PSYCHIATRIC reports/evaluations, and forward them to the appropriate professionals, requesting that they mail or FAX the information to the Director of Admissions at **TIMBER RIDGE SCHOOL**. The referral process will progress more quickly if the information is sent by FAX.
  - A. If the child has been hospitalized previously, we will need the Discharge Summary(ies).
  - B. If the child is classified as requiring Special Education Services, a copy of the current Individualized Education Plan (IEP) must be submitted.
2. Complete and sign the form, APPLICATION FOR ADMISSION. If application is being made by a Sponsor Agency e.g., social services, juvenile court services, please see page 3 of the application for specific information that is required.
3. As noted above, a social history is required as part of the application packet. A social history typically relates a brief history of the child from birth to the present, and generally covers:
  - A. A description of the child's birth.
  - B. Any abnormalities the child was born with or developed since birth, to include how and when the abnormalities were first noticed.
  - C. A description of the child's early development.
  - D. A description of the child's present personality, behavior, interests, and abilities.
  - E. A description of how the child interacts with each of the following: family members, neighbors, teachers, and peers.

If the above items are not provided in a social history, a history addressing each item will need to be provided.

4. Please provide any additional reports or information concerning the child that you believe may be relevant to this application.
5. FAX or Mail to 540-888-4511 or use mailing address. (FAX preferred)

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*Mailing address:*  
Timber Ridge School  
P.O. Box 3160  
Winchester, VA 22604

[www.TimberRidgeSchool.org](http://www.TimberRidgeSchool.org)

*Physical address:*  
Timber Ridge School  
1463 New Hope Road  
Cross Junction, VA 22625